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Roedde House Museum – Visiting Curator

Roedde House Museum, in Vancouver's West End, is a late-Victorian Heritage house museum in the Queen Anne revival style. Built in 1893 for the family of Gustav Roedde, the city's first printer and bookbinder, it has been faithfully restored to reflect the day-to-day life of a middle class, immigrant family at the turn of the last century.

Since the Museum's official opening in May of 1990, the Roedde House Preservation Society has run Roedde House as a threefold facility:

- A bilingual museum with guided tours, including an active schools program,
- A venue for music and other entertainment,
- A rental facility for small receptions.

Job Description

The museum is outfitted with a collections room which stands apart from the museum's furnished 19th to early 20th century rooms as a contemporary space for displays and mini-exhibits. The role of the Visiting Curator will be to research, design, and build displays for the collections room. Using artefacts from the museum, these themed displays should then convey information surrounding the Roedde home and/or the historical context to which it belongs. The idea is also for these displays to be "rotating exhibits" that can be remounted again from time to time.

The position aims to give prospective curators the opportunity to see a small-scale exhibition through from its inception to its final installation, where they would be involved in all aspects of the project's development.

Responsibilities

- Selection and researching a topic around which she/he will create an informative and visually dynamic display. This step may involve performing archival research, seeking primary sources and conducting interviews, among other methods of investigation.
- Planning and designing the scope of the exhibition. The presented information (written, visual, and material) should provide enough content to fit comfortably in the exhibition room's display cabinets.
- Generating the exhibit's written content (labels and informational text panels) in both French and English, which will accompany the exhibited images and materials. Assistance with French translation may be provided by the museum staff and volunteers.
- Selecting and collecting, with appropriate permission, the images and materials to be included in the exhibition. The curator will have permission to use artefacts from the museum.
- Installing the exhibition.
- With the support of staff and other volunteers, generating the promotional materials for the exhibition, including press releases, and possibly an exhibition poster and invitation.
- Creating a final report that outlines the exhibition copy, inventory, and promotional materials and



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includes a bibliography naming all consulted and cited sources.

- Meeting all major deadlines in order to complete the project in a timely manner

Hours: 5 per week. May increase leading up to the exhibition opening.

Qualifications

- Ideal level of education: Post secondary.
- Preferably experience and a background in: Museum studies, history, art history, culture heritage studies, communications.
- Fluency in English and French an asset.
- Additional languages welcome but not mandatory.
- Ability to multi-task efficiently and cooperate within a small team is a must.
- Other necessary skills: Microsoft Office, Photoshop, InDesign, social media (Facebook, Twitter, Instagram), Joomla 3.0 a plus.

Benefits & Recognition

Learn about Vancouver history, heritage and architecture.

Participate in exciting special and cultural events.

Gain notable experience in museum curation, archiving, and accessioning processes with a recognized local heritage site and cultural organization.

Upon completion of the project, the museum will happily provide the Visiting Curator with letters of reference or certificates for your future professional endeavours.